



Thank you for your enquiry. We would like to know more about your organisation, so please would you complete this form and then press the send button below.

Your Details

Contact Name (person with authority to sign contracts):

Job Title:

Address:

Telephone:

Facsimile:

Email:

Website:

About Your Organisation

Ownership & type of organisation:

How many years have you been in business?:

Are you a member of an agent's association?:

Yes (please state which one)

No

Describe your main areas of business:

What services do you provide for your clients?:

Information, advice and guidance

Continuous contact with parents

Visa application assistance

English testing

Pre-departure briefing

Other (please specify)

How many staff are employed in your organisation?:

Counsellors:

Administration Staff:

Have any of your counsellors worked in the UK?:

Yes (please give details)

No

Do you work with other Colleges or Universities in the UK?:

Yes (please give details below)

No

Name of College:

Contact Name:

Contact Details:

Name of College:

Contact Name:

Contact Details:



About Your Organisation cont.

May we contact the above institutions for a business reference?:

- Yes
 No

If you would prefer to offer another referee, please give details:

About Your Market

How do you know about James Watt College?:

How many students per annum do you send to the UK?:

For college courses:
Bespoke training for business:
English language training:

Which programmes interest you?:

How many students would you anticipate sending to James Watt College per year?:

For college courses:
Bespoke training for business:
English language training:

Do you produce your own brochure?

- Yes (please attach a PDF copy of your brochure to the email)
 No

Do you have your own website?:

- Yes (please give details)
 No

How do you intend to promote James Watt College?

What is the most suitable time of the year to conduct a marketing campaign or visit your office?

What regions of your country do you service?

Terms of Business

Bank Name:

Address:

Account Name:

Account Number:

Sort Code:

Your full name:

Position:

Date: